

# DKG

*Oklahoma State Essay Project*

*The Delta Kappa Gamma Society International*

## Instructions

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7<sup>th</sup> and 8<sup>th</sup> Grade Procedure Packet

(Duplicate as needed)

**TO: CHAPTER PRESIDENTS**

**FROM: THE OKLAHOMA STATE ESSAY COMMITTEE**

**SUBJECT: OKLAHOMA STATE ESSAY CONTEST GUIDELINES**

Greetings:

Your chapters participation in this project will once again help to PROMOTE EXCELLENCE IN EDUCATION. The goals of the contest are to promote writing, to encourage reading, to emphasize good teaching, to recognize students, and to promote The Delta Kappa Gamma Society in your community.

Enclosed you will find the guidelines and entry forms for the contest. The topic for this year is:

**“What is one thing you wish your parents, teachers, or coaches really understood or knew about you?”**

Please remember local prizes are the responsibility of the local chapter and the topic must be followed in order to qualify for the state awards.

Please be sure the information reaches the 7<sup>th</sup> and 8<sup>th</sup> grade teachers in your area by October 1 and remember the deadlines and rules must be followed. **Please fill out your master copy of the cover sheet with your CHAPTER NAME and contact person BEFORE sending them out to the schools and/or appropriate teachers.** If your chapter represents more than one school, it would be helpful to designate a chapter representative to make contact with the teachers. Please feel free to contact me if you need additional information.

Sincerely,  
Opal Upshaw  
Essay Committee Chairman  
2617 Williamsburg St.  
Bartlesville, OK 74006  
918-766-1200  
s\_upshaw@hotmail.com

# CHAPTER PLANNING SHEET

TO BE USED BY CHAPTER PROJECT CHAIRMAN

## CONTEST SCHEDULE

The contest is announced in October.

Be sure to fill in all areas for chapter name, contact person, address, dates for submission to chapter, and your chapter committee members **before duplicating** the 7/8<sup>th</sup> grade procedure packet for distribution.

Chapter members will deliver or send a procedure packet to each school's English department.

Where possible the member will distribute packets to individual teachers.

Essays must be in the hands of the state committee by March 1.  
(Date)

Three to five chapter members will serve as judges.

After initial screening, remaining essays will be read and ranked by all judges.

Essays will not be returned to the writers.

State winners should be announced by April 1.  
(Date)

Thank you letters should be sent to all teachers who participate.

Oral readings of winning essays could be entertainment at the chapter's meeting and at the state leadership conference.

Announcements of winners should be mailed to local newspapers and participating schools.

**OLAHOMA STATE ESSAY CONTEST**  
**THE DELTA KAPPA GAMMA SOCIETY INTERNATIONAL**

**Guidelines**

A procedures packet is provided for each chapter. Chapters may make necessary changes as needed with the following exceptions:

**TOPIC and JUDGING CRITERIA.**

All chapters must use the topic as stated for both seventh and eighth grade. This topic changes yearly.

Each chapter participating in the Oklahoma State Contest must **submit** their **first place seventh grade winning essay** and their **first place eighth grade winning essay** along with the **STATE PROJECT ENTRY FORMS** completely filled out.

Deadline for state entries must be to the committee, by **email or USP mail**, **no later than March 1**. Entries received after that date will not be judged.

The top STATE winners (seventh and eighth) will be invited to read their essays at the Oklahoma State Conference/Convention.

Each state winner will receive a cash prize and a certificate.

In areas where there is more than one chapter, chapters should coordinate their efforts to be able to reach all of the schools.

Certificates will be presented to each participating chapter at the luncheon.

Chapters with the top winners will be notified **by letter in April**.

Chapters will earn points toward the CHAPTER EXCELLENCE AWARD.

*(GUIDELINES REVISED May, 2017)*

# OKLAHOMA STATE ESSAY CONTEST

## SUGGESTED TIMELINE FOR CHAPTERS

<b>October (or sooner)</b>	<b>Deliver copies of the Essay Contest for 7th and 8<sup>th</sup> Grade Students Procedure Packet to schools in area.</b>
<b>November to February</b>	<b>Your chapter will hold local contests and local prizes awarded to 7th and 8th grade no later than February.</b>
<b>March 1st deadline</b>	<b>Mail your local winning first place 7th and first place 8th grade essays, along with the STATE PROJECT ENTRY FORM, to the Oklahoma State Essay Chairman, to be received no later than March 1.</b>
<b>March 1</b>	<b>State Committee will judge the essays submitted.</b>
<b>April 1</b>	<b>State Winners will be notified by April 1.</b>
	<b>State winners: seventh and eighth grade winners will read their essays at Oklahoma State Convention/Conference.</b>

### REMEMBER:

**LOCAL PRIZES ARE THE RESPONSIBILITY OF THE LOCAL CHAPTER**

### INFORMATION

The State Essay Committee would encourage each chapter to participate in this dynamic project. Your cooperation and support will ensure success and will provide much deserved recognition for outstanding students, their teachers, their parents, and your local chapter, as well as Oklahoma State.

If your chapter is in an area where there are two or more chapters, please coordinate your efforts to be able to reach all of the schools. If the Essay Committee can be of further assistance, please contact:

Opal Upshaw  
Essay Committee Chairman  
2617 Williamsburg St.  
Bartlesville, OK 74006  
918-766-1200  
s\_upshaw@hotmail.com

# **OKLAHOMA STATE ESSAY PROJECT**

*THE DELTA KAPPA GAMMA SOCIETY INTERNATIONAL*

**OKLAHOMA STATE**

**ESSAY CONTEST  
FOR  
7<sup>TH</sup> AND 8<sup>TH</sup> GRADE STUDENTS**

**PROCEDURE PACKET  
(To be duplicated as needed)**

**OKLAHOMA STATE**  
**THE DELTA KAPPA GAMMA SOCIETY INTERNATIONAL**  
**ESSAY CONTEST FOR 7th AND 8th GRADE STUDENTS**

This contest is sponsored by the \_\_\_\_\_ Chapter of The Delta Kappa Gamma Society International, a professional honorary organization for the advancement of education of women educators. It is open to all 7<sup>th</sup> and 8<sup>th</sup> grade students.

**TOPIC**

**“What is one thing you wish your parents, teachers, or coaches really understood or knew about you?”**

**Instructions:** Write a paper of at least five paragraphs in length. All entries must be typed, computer generated, or legibly handwritten in ink. They should be titled. The ENTRY FORM, including the information of the student, teacher, grade, and school, **MUST BE ATTACHED TO THE ESSAY**, but the student’s name should **NOT** be on the essay itself.

**JUDGING CRITERIA:**

- CONTENT
- GRAMMAR AND WORD USAGE
- WRITING MECHANICS
- SENTENCE FORMATION
- ORIGINALITY/CREATIVITY

**DEADLINE FOR SUBMISSION:** \_\_\_\_\_.

(Fill in the date you wish the essays to be turned in to your local chapter.)

Essays must be in the hands of the local committee by \_\_\_\_\_ p.m.

Submit entries to: Oklahoma State Essay Contest, Chairman

**PRIZES:**

Each local Chapter will decide the prizes for their local chapter winners.

**NOTE:**

**Only the FIRST PLACE ESSAY** for each grade level is to be sent to the State Essay Committee

## ENTRY FORM

**PLEASE ATTACH A COPY OF THIS FORM TO YOUR FIRST PLACE ESSAY.  
DO NOT PUT THE STUDENT'S NAME DIRECTLY ON THE ESSAY.**

Student Name \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_

Parent/Guardian \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ ZIP \_\_\_\_\_

Email Address \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ Grade (circle one) 7<sup>th</sup> 8<sup>th</sup>

School \_\_\_\_\_

Teacher's Name \_\_\_\_\_

School Address \_\_\_\_\_ City \_\_\_\_\_ ZIP \_\_\_\_\_

School Phone \_\_\_\_\_ Teacher's Home Phone \_\_\_\_\_

Teacher's Email \_\_\_\_\_

Is teacher a member of Delta Kappa Gamma? \_\_\_\_\_

If yes, what chapter? \_\_\_\_\_

**Please have the student sign this statement, if in agreement:**

I give my permission for my name and picture to be printed in newspaper articles and/or on the Oklahoma State website; [www.okdkg.org](http://www.okdkg.org)

**Student's Signature:** \_\_\_\_\_

\* \* \* \* \*

**This Section to Be Completed By Oklahoma State Chapter Submitting Essay to State**

**Contact Name** \_\_\_\_\_ **Chapter** \_\_\_\_\_

**Address** \_\_\_\_\_ **City** \_\_\_\_\_ **ZIP** \_\_\_\_\_

**Phone** \_\_\_\_\_ **E-Mail** \_\_\_\_\_

**Mail winning essays to:**

Opal Upshaw, Essay Committee Chairman  
2617 Williamsburg St. Bartlesville, OK 74006  
918-766-1200 [s\\_upshaw@hotmail.com](mailto:s_upshaw@hotmail.com)